

**WORK INSTRUCTION FOR FINAL INSPECTION**

SN.	Instructions
1	Collect the laminated and punched sheets along with job card from the finishing machine.
2	Gather the labels according to its size.
3	Check the labels with following parameters: <ul style="list-style-type: none"><li>• Check the opacity and sharpness of the colours in light of labels.</li><li>• Check that the registration is perfect for all colors.</li><li>• Check that the punching must be nicks free and labels are properly laminated.</li><li>• Check whether the printed labels are clean and smudge free.</li></ul>
4	Ensure that the checking must be done in proper lighting conditions.
5	Sort the sheets accordingly ( "OK", rework and rejection).
6	Do the replacement of OK labels from rework sheets to minor rejection sheets.
7	Give identity for both OK labels as well as rejected labels for easy identification.
8	After labelling, send the inspected found ok material for bundling and packing.
9	Enter the requisite details in job card and inform the authority.

Prepared by: Production Engineer

Approved by: Production Manager