

INTERNAL AUDIT SCHEDULE

Note: The internal audit of all listed departments will be held in March & September of each year.

Document Date:**Intimation Date:**

SN	Department	Auditee	Auditor	Audit Date	Audit Time
1	MR/Top Management				
2	Sales & Marketing				
3	Purchase				
4	Stores (RM/FG)				
5	Production & Maintenance				
6	Quality Assurance				
7	HR				

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